

## Information on the processing of personal data

### Esteemed partner,

According to the provisions of REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC ("GDPR Regulation") and of Law no. 190/2018 on the measures for the application of GDPR Regulation ("Law no. 190/2018"), we inform You that the Romanian Gas and Electricity Operator "OPCOM SA" headquartered in Bucharest, Hristo-Botev Boulevard no. 16-18, as a market operator, can collect and process the personal data of Your designated employees for cooperation between our companies.

The person responsible with data protection within OPCOM SA is Mr. Marian Vladescu.

### I. Personal data collected and processed:

The personal data we collect is identification data, namely last name, first name, phone number and e-mail address. In some specific cases it is required to process the identity card's series and number.

Please limit the transmission of personal data to what is specifically listed in the related legislative provisions. In case of unsolicited personal data transmission, said data will not be processed by OPCOM S.A.

### II. Personal data is collected and processed for the following purposes:

- Registering and maintaining Your company's registration on markets administered by OPCOM SA;
- Signing and running reporting service agreements;
- Fulfilling legal and regulation requirements for Your company's participation on OPCOM's administered markets or performing contracted reporting services;
- Maintaining operative contact during Your participation in (at least) one of the OPCOM S.A. administered markets or benefitting of reporting services and IT assistance;
- Administering token related guarantees necessary for participation on some markets administered by OPCOM S.A. ;
- Running financial accounting operations for concluded Participation and Reporting agreements;
- Handing over/ receiving market trading system access devices (also requires processing the ID card series and number);
- Making compensations (requires processing the ID card series and number).

### III. Legal basis for collecting and processing Your transmitted data:

According to Article 6 (1) (b), the execution of a contract (namely, Registration procedures to the OPCOM SA administered markets, Participation agreement concluded with You and Reporting agreements).

### IV. Recipient categories with whom personal data can be shared:

This data will be shared with OPCOM SA personnel designated for registering, administering and operating markets (including IT), reporting services and running related financial accounting operations.

Registration No: \_\_\_\_\_  
Year \_\_\_\_\_  
Month \_\_\_\_\_  
Day \_\_\_\_\_

Operatorul Pieței  
de Energie Electrică și  
de Gaze Naturale  
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0074 0292 1737 0107  
BCR sector 3



The data will also be disclosed to state authorities with control and regulation attributions, according to current legislation.

**V. Personal data storage methods and retention duration:**

For e-mail communication, Your e-mail address will be stored on our e-mail services provider, Microsoft, and for financial accounting operations, Your employees' data will be stored on our ERP system provider (Totalsoft) servers. Our providers' servers are located in Europe.

Your representatives' personal data will be stored by OPCOM SA until informed by the replacement of Your representative, but no longer than 5 years from the end of the Participation agreement and Reporting agreement, except for information collected for administering financial guarantees, for carrying out compensations of reciprocal payment obligations and for fiscal invoice information, in which case the information will be stored for 10 years.

**VI. Natural persons' rights on personal data:**

Your representatives' rights according to GDPR Regulation and Law no. 190/2018 are:

- a) The right to access personal data;
- b) The right to request rectifying or updating personal data when inaccurate or incomplete;
- c) The right to request personal data deletion in certain circumstances (for instance when they are no longer necessary for the purposes mentioned above);
- d) The right to request the restriction of personal data processing (for instance when the data correctness comes into question);
- e) The right to lodge a complaint to OPCOM S.A. and/or the personal data protection supervisory authority or, depending on the case, the right to act in court over the way personal data is collected and processed;
- f) The right to withdraw personal data processing consent at any time;
- g) The right to be forgotten, in the sense of addressing a request to OPCOM S.A., to delete all Your personal data from our records;
- h) The right to data portability, in the sense of transferring personal data to another personal data operator You designate;
- i) The right to be notified by OPCOM S.A. in case personal data security has been breached.

In order to exercise these rights, as well as for any questions or supplementary clarifications regarding this notice or in regards with OPCOM S.A.'s use of Your personal data, You can contact us using any of the following communication methods:

- Via e-mail at the following address: [dpo@opcom.ro](mailto:dpo@opcom.ro)
- At the following telephone number: 021 3071450
- Personally or via post at the following address: Hristo-Botev Boulevard No. 16-18, Bucharest, Sector 3, postal code 030236

Respectfully yours,

Victor IONESCU, CEO